

HAMILTON TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY  
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### **HTMUA New Service Inspection Policy**

1. Applicant/developer shall designate a primary contact that will be responsible for requesting *new service inspections*. A secondary contact may also be named. The designated contact will be responsible for requesting a *new service inspection* via the *new service inspection form*. Forms must be faxed, mailed, or delivered to the Authority's Administration Building. Please note that the *new inspection form* will require the applicant/developer to list the name of the person verifying that the new service is ready for inspection. *The Authority recommends that the person verifying that the service is ready for inspection also be the primary contact.*

Please allow at least five (5) business days for Authority personnel to perform the *new service inspection*.

2. *New Service Inspection Fees:*

\$ 0.00	1 <sup>st</sup> inspection
\$ 25.00	2 <sup>nd</sup> inspection (same unit)
\$ 50.00	3 <sup>rd</sup> inspection (same unit)
\$ 100.00	4 <sup>th</sup> inspection and subsequent inspections (same unit)

3. Failure to request a *new service inspection* prior to occupancy or settlement of any unit will result in a \$100.00 charge to the applicant/developer and the withholding of additional building releases until the charge is paid in full. Further, the applicant/developer shall be responsible for all service charges incurred by the unit until the unit passes the *new service inspection*.
4. Please be advised that the *new service inspection* must be passed prior to requesting settlement figures.